

*Office of  
C/Staffing  
Complement.*

12 February 1976

MEMORANDUM FOR: The Record

SUBJECT : Establishment of Paralegal Specialist Position  
in Office of Legislative Counsel

At the request of PMCD, the Legislative Counsel, [redacted] STAT  
agreed to accept the establishment of a GS-13 Paralegal Specialist  
position on the OLC Staffing Complement in lieu of the additional  
GS-15 Asst Legislative Counsel he had requested. Although PMCD  
had evaluated the position requirement at the GS-15 level, the GS-13  
was proposed as a temporary measure for several reasons. In  
expanding his Office staff, the Legislative Counsel had recruited  
several very capable officers who were not yet members of the bar  
and carried personal grades of GS-11. He fully expects them to progress  
up to the full GS-15 performance level, at which time the GS-13  
position should be abolished and an additional GS-15 position  
established. However, during this interim period, since the low  
graded officers cannot be identified against the GS-15 positions,  
the GS-13 position was established with a flexible incumbency to  
save points needed because of average grade problems and to identify  
them as legal rather than analyst positions.

[redacted] STAT

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OP/PMCD

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